

# NCAA Camp Regulations

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## NCAA REGULATIONS RELATED TO CAMPS/CLINICS

### Bylaw 13.12

**Definition:** An institution's sports camp or clinic shall be any camp or clinic that is owned or operated by a member institution or an employee of the member institution's athletics department, either on or off its campus, and in which prospective student-athletes participate.

*\*In men's basketball, softball, and volleyball, a PSA is defined as an individual who has started seventh grade for the purpose of camp/clinic legislation.*

**Participants:** Institutional camp/clinic shall be open to any and all participants (limited only by number, age, grade level and/or gender).

#### Advertising

- Camp or clinic advertisements must indicate that the camp/clinic is open to any and all entrants (limited only by number, age, grade level and/or gender.)
- An institution must publicize the camp/clinic at least 14 calendar days prior to the first day of camp.
- The name or picture of a student-athlete may be used in the camp counselor section of a camp brochure to identify the student-athlete. A student-athlete's name or picture may not be used in any other way to directly advertise or promote the camp.

**Free/Reduced Admission:** An institution may offer discounted admission based on objective criteria unrelated to athletics (e.g. registration prior to a specific date, group discounts) provided such discounts are published and available on an equal basis to all who qualify. An institution, institutional staff member, or representative of athletic interest may not individually give free or reduced admission to a PSA who is an athletics award winner or any individual being recruited by the institution. A representative of athletic interest may not pay a PSA's expenses to attend an institution's camp/clinic.

#### Scheduling:

- No sport may conduct a camp or clinic during a dead period or recruiting shutdown.
- FCS football may conduct a camp or clinic only during June or July or any calendar week that includes days in those months.
- Basketball may conduct camps/clinics only during June, July and August or any calendar week that includes days in those months.
- Women's volleyball may conduct camp/clinics from Memorial Day through July 31.
- Baseball, during a quiet period, may only conduct a camp/clinic on campus or at facility regularly used by the institution for practice or competition
- Softball, during periods when it is not permissible to evaluate at nonscholastic activities, may only have an on campus camp or work another institution's on campus camp or at a facility regularly used by the institution for practice or competition
- All other sports may conduct them at any time (may be restrictions during specific recruiting periods).

#### Location:

- FCS football may conduct a camp or clinic on-campus or in the state in which the institution is located.
- Basketball may only conduct a camp or clinic on-campus or within a 100 mile radius of the institution's campus.

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-All other sports may conduct them at any location (may be restrictions during specific recruiting periods.)

## **SA/PSA Employment**

- Student-athletes may be employed in any sport camp/clinic, provided compensation is provided pursuant to Bylaw 12.4.1.
- Prospective student-athletes may be employed at an institutional camp or clinic, provided he or she has signed an NLI or institutional written offer of admission and/or financial aid or the institution has received his or her financial deposit in response to its offer of admission (see Bylaw 13.12.1.7.1.1).

**Coach/Staff Member Employment:** PC staff members may be employed at other institutional camps/clinics, in line with the following stipulations:

- No athletics department staff members may be employed at or serve in any capacity at a privately owned sports camp/clinic in which senior prospects or high school athletic award winners are employed.
- No athletic department staff member may be employed (either on a salaried or a volunteer basis in any capacity by a camp, clinic or coaches clinic established, sponsored or conducted by an individual or organization that provides recruiting or scouting services concerning PSAs. *\*see exception for institution hosting NCAA College Basketball Academy*
- Basketball coaching staff members MAY NOT be employed by (either on a salaried or volunteer basis) a privately owned camp/clinic, or another institution's camp/clinic, in which PSA's (of either gender) participate. *\*see exception for institution hosting NCAA College Basketball Academy*
- FCS Football coaching and non-coaching staff members MAY be employed at another 4-year, NCAA member institution's camp/clinic that occurs in June or July, but MAY NOT be employed by (either on a salaried or volunteer basis) a privately owned camp/clinic at any location. *\*grad assistants/volunteer/noncoaching staff must have passed the recruiting exam*
- Baseball coaching staff members MAY be employed by (either on a salaried or volunteer basis) a privately owned camp/clinic at any location in which PSA's participate, provided the camp/clinic is operated in accordance with all institutional camp/clinic restrictions. However, during a quiet period a baseball coaching staff member may only be employed at their own institutional camp/clinic.
- Softball coaching staff members MAY be employed by (either on a salaried or volunteer basis) a privately owned camp/clinic at any location in which PSA's participate, provided the camp/clinic is operated in accordance with all institutional camp/clinic restrictions and is during the time period when evaluations at nonscholastic practice or competition is permissible. However, during a time period when it is not permissible to evaluate at nonscholastic practice or competition activities a softball coaching staff member may only be employed at institutional camp/clinics that occur on any institution's campus or at a facility regularly used by the institution for practice or competition.
- Volleyball coaching staff members MAY be employed by (either on a salaried or volunteer basis) his or her institution's camp, another four-year NCAA institution's camp or a privately owned camp/clinic at any location in which PSA's participate, provided the camp/clinic is operated in

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accordance with all institutional camp/clinic restrictions. Employment in an institutional or noninstitutional privately owned camp/clinic may only occur between Memorial Day and July 31.

- High school or two-year college coaches may be employed provided their compensation is commensurate with similar fees paid to other individuals for like services. They may not be compensated based on the number of campers they send to the camp/clinic.
- In men's and women's basketball, an *Individual Associated with a Recruited Prospect (IAWRP)* shall not be employed (either on a volunteer or paid basis) at an institutional camp/clinic unless two years have elapsed since the recruited PSA's initial enrollment at the institution.

*\*\*Employment at noninstitutional camps/clinics should be approved by Compliance prior to beginning of camp.*

**Recruiting Calendar Exceptions:** The interaction during sports camps and clinics between PSA's and those coaches employed by the camp or clinic is not subject to the recruiting calendar restrictions. However, an institutional staff member employed at camps is prohibited from recruiting any prospective student-athlete during the time period that the camp is conducted, and no written offer of financial aid may be extended to a PSA while attending camp. See exceptions below:

- In sports other than baseball, basketball, football, lacrosse and softball, recruiting conversations during an institutional camp between the institution's coach and a participating PSA is not permitted before August 1 of the PSA's junior year in high school.
- In baseball, lacrosse and softball, recruiting conversations during an institutional camp between the institution's coach and a participating PSA is not permitted before September 1 of the PSA's junior year in high school.
- In men's basketball it is permissible for recruiting conversations to occur between the certifying institution's coach and a prospective student-athlete who is participating in the institution's camp or clinic.
- In football, a coach who is permissibly employed at a camp/clinic may engage in recruiting conversations with a PSA during the time period the camp is conducted.
- It is permissible in women's basketball for an institutional coaching staff member to engage in recruiting activities (e.g. campus tour, meeting with academic advisor) with a PSA during an institutional camp.
- It is permissible for an institution's coach to arrange and conduct a campus tour during the institution's camp or clinic, provided the format of the tour has been approved by an institutional authority outside of athletics (e.g. admissions office).

# SPORTS CAMPS AND CLINICS—PROCEDURES

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## Sports Camps/Clinics

**All sports camps and clinics must be registered with the Compliance Office prior to advertisement or promotion of the camp. The steps listed below must be followed to submit the request in ARMS.**

Summer Camp/Clinic Description and Facilities Request (to use for any camp/clinic that occurs from June 1 through August 1)

1. Coach completes Summer Camp/Clinic Description and Facilities Request workflow in ARMS for any camp/clinic occurring June 1 through August 1
  - a. Coach must include copy of brochure/website address/advertisements to be used
2. Camp initially approved by Compliance, Athletic Internal Operations and PC Summer Programs
  - a. Once initially approved, camp is ok to be advertised
  - b. PC Camp Coordinator drafts camp contract and works with coach outside of ARMS on any details
3. Camp will be final approved by PC Camp Coordinator after coach completes and submits PC Camp Contract to PC Camp Coordinator
  - a. Coach works with PC Camp Coordinator outside of ARMS on the camp contract
4. After all approvals, coach is emailed with Camp/Clinic Financial Report, Camp/Clinic Compensation forms attached (these are required Compliance forms used to verify NCAA camp regulations).
5. Workflow is assigned back to submitting coach to upload follow up forms at conclusion of camp.

Academic Year Camp/Clinic Description and Facilities Request (to use for any camp/clinic that occurs from August 1 through May 31)

1. Coach completes Summer Camp/Clinic Description and Facilities Request workflow in ARMS for any camp/clinic occurring June 1 through August 1
  - a. Coach must include copy of brochure/website address/advertisements to be used
2. Camp initially approved by Compliance, Athletic Internal Operations and PC Camp Coordinator
  - a. Once initially approved, camp is ok to be advertised
  - b. PC Camp Coordinator drafts camp contract and works with coach outside of ARMS on any details
3. Camp will be final approved by PC Camp Coordinator after coach completes and submits PC Camp Contract to PC Camp Coordinator
4. After all approvals, coach is emailed with Camp/Clinic Financial Report, Camp/Clinic Compensation forms attached (these required are Compliance forms used to verify NCAA camp regulations).
5. Workflow is assigned back to submitting coach to upload follow up forms at conclusion of camp.

***All sports camps and clinics must submit Camp/Clinic Financial Report and Camp/Clinic Compensation forms via ARMS at the conclusion of camp. These forms are used to verify the camp is run in compliance with NCAA rules regarding participants, compensation, IAWRP restrictions, etc.***

## SPORTS CAMPS AND CLINICS—PROCEDURES

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### **Coaches' Clinics**

**All high school and 2-year college coaches' clinics must also be approved by the Compliance Office prior to advertisement or promotion of the clinic. The steps listed below must be followed:**

1. Complete the appropriate Camp/Clinic workflow in ARMS based on the time of year that clinic will be conducted.
2. Please note that gifts or door prizes may not be provided at a coach's clinic, regardless of whether the prizes were donated by a sponsoring organization. Materials (i.e., clipboards, files folders, etc.) may be provided to each person attending the clinic, provided the cost of the items is included in the registration or admission fee.



PRESBYTERIAN COLLEGE - OFFICE OF ATHLETICS COMPLIANCE  
CAMP/CLINIC COMPENSATION FORM



Camp/Clinic: \_\_\_\_\_

Date(s): \_\_\_\_\_

Total # of Staff: \_\_\_\_\_

Total Salary Amount: \_\_\_\_\_

\*\*If transportation expenses or mileage will be provided or reimbursed for any camp employee, please include a notation and the value associated with this benefit in the Compensation/Amount column.

**Student-Athletes:**

<i>Name</i>	<i>Camp/Clinic Staff Position</i>	<i>Compensation/Amount**</i>
1. _____		
2. _____		
3. _____		
4. _____		
5. _____		
6. _____		
7. _____		
8. _____		
9. _____		
10. _____		

**Athletic Department Employees:**

<i>Name</i>	<i>Camp/Clinic Staff Position</i>	<i>Compensation/Amount**</i>
1. _____		
2. _____		
3. _____		
4. _____		
5. _____		
6. _____		
7. _____		
8. _____		
9. _____		
10. _____		

\*\*If transportation expenses or mileage will be provided or reimbursed for any camp employee, please include a notation and the value associated with this benefit in the Compensation/Amount column.

**High-School / Two-Year College Coaches:**

	<i>Name</i>	<i>Camp/Clinic Staff Position</i>	<i>Compensation/Amount**</i>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____
9.	_____	_____	_____
10.	_____	_____	_____

**\* Other:**

\* For each of the employees in the “Other” category, identify the individual by current employment or background.

	<i>Name</i>	<i>*Current Employment/Background</i>	<i>Camp/Clinic Staff Position</i>	<i>Compensation/Amount**</i>
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____
8.	_____	_____	_____	_____
9.	_____	_____	_____	_____
10.	_____	_____	_____	_____

**NOTE:** Attach an extra sheet if necessary for any category in which more than 10 individuals will be employed.





# PRESBYTERIAN COLLEGE - OFFICE OF ATHLETICS COMPLIANCE

## CAMP/CLINIC FINANCIAL REPORT FORM



Camp conducted by: \_\_\_\_\_

Camp dates: \_\_\_\_\_

### Revenue:

Resident Campers	_____	@ \$ _____	= \$ _____
Commuter Campers	_____	@ \$ _____	= \$ _____
_____	_____	@ \$ _____	= \$ _____
_____	_____	@ \$ _____	= \$ _____

Subtotal Campers \_\_\_\_\_ Subtotal Revenue = \$ \_\_\_\_\_

### Reduced Revenue:

Free Admission	_____	@ \$ 0	
Reduced Admission	_____	@ \$ _____	= \$ _____
Team/Group Discount	_____	@ \$ _____	= \$ _____
_____	_____	@ \$ _____	= \$ _____
_____	_____	@ \$ _____	= \$ _____

Subtotal Campers \_\_\_\_\_ Subtotal Reduced Revenue = \$ \_\_\_\_\_

**Total Campers** \_\_\_\_\_ **Total Revenue = \$** \_\_\_\_\_

### Expenditures:

#### **Staff:**

Instructional Staff		= \$ _____
Student-Athlete Staff		= \$ _____
Athletic Training Staff		= \$ _____
_____		= \$ _____

Accident Insurance \_\_\_\_\_ = \$ \_\_\_\_\_

T-shirts (including coaches shirts and shorts) \_\_\_\_\_ = \$ \_\_\_\_\_

Promotion/Printing \_\_\_\_\_ = \$ \_\_\_\_\_

Supplies \_\_\_\_\_ = \$ \_\_\_\_\_

Equipment \_\_\_\_\_ = \$ \_\_\_\_\_

Housing \_\_\_\_\_ @ \$ \_\_\_\_\_ / week = \$ \_\_\_\_\_

Meals (residents, commuters, staff) \_\_\_\_\_ @ \$ \_\_\_\_\_ / week = \$ \_\_\_\_\_

Miscellaneous (please specify - i.e., staff travel (airfare, lodging, etc.),

local transportation, lost keys, room damage, returned/bounced checks, etc.):

\_\_\_\_\_ = \$ \_\_\_\_\_

\_\_\_\_\_ = \$ \_\_\_\_\_

\_\_\_\_\_ = \$ \_\_\_\_\_

**Total Expenditures** \_\_\_\_\_ = \$ \_\_\_\_\_

**Total Net Income (Total Revenue – Total Expenditures)** \_\_\_\_\_ = \$ \_\_\_\_\_

Submitted By: \_\_\_\_\_

Sports Camp/Clinic Director

Date: \_\_\_\_\_





# OUTSIDE COMPETITION

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## Outside Competition: Sports other than Basketball

**Competing as a member of Outside Team:** In accordance with NCAA Bylaw 17.33.1, Division I student-athletes (in sports other than basketball) who participate during the academic year on an outside team in any noncollegiate, amateur competition become ineligible for intercollegiate competition. Exceptions exist per Bylaws 17.33.1.1 through 17.33.1.8 for participation in outside competition outside the playing season during an institutional vacation period in certain sports.

**Competing as an Individual/Unattached:** Exceptions exist per Bylaw 17.33.1.9 for student-athletes competing as an individual and not representing the institution. Student-athletes who compete unattached may not receive any expenses from the institution or an outside team in order to compete, and may not wear institutional attire or uniforms.

*\*Please see new legislation for men's wrestling participation in all outside competition for 22-23\*\**

### **Procedure:**

Student-athletes wishing to participate in any outside competition must notify the Compliance Office for approval.

## Outside Competition: Basketball

In accordance with NCAA Bylaws 17.3.8 and 17.33.2, a student-athlete who participates in organized outside basketball competition except while representing the institution in intercollegiate competition becomes ineligible for any further intercollegiate competition. Exceptions exist per Bylaws 17.4.8, 17.33.3 and 17.33.4, and all Division I student-athletes with intercollegiate eligibility remaining in the sport of basketball may participate, under certain conditions, in a Summer Basketball League (as approved by the NCAA Division I Management Council.)

### **Policies:**

1. Division I student-athletes affected by this legislation are men and women with intercollegiate eligibility remaining in the sport of basketball, who have been candidates for intercollegiate basketball teams at then enrolled at the institution, or who have enrolled in such institutions that recruited them in part due to their basketball ability.
2. The NCAA prohibits more than two players from an institution playing on an NCAA-sanctioned summer basketball league team.
3. Athletic Department staff member may not be a participant, staff member or employee of a summer basketball league.
4. Once the above-mentioned legislation is applicable to a student-athlete, it remains applicable until the student-athlete has exhausted his or her intercollegiate basketball eligibility.
5. Student-athletes subject to this legislation may not participate in a league without receiving specific written permission from the Compliance Office.

### **Procedure:**

## OUTSIDE COMPETITION

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Student-athletes wishing to participate in an NCAA Certified Summer Basketball League must complete a **Summer Basketball Request Form** and submit it to the Compliance Office for approval. This form is available in the Basketball offices.

**\*\*Note:** The Summer Basketball League MUST be certified by the NCAA each year.

### **Outside Practice/Training**

Per each sport's playing and practice season Bylaws, exceptions exist to allow multiple student-athletes from the institution to practice outside the playing season on outside, amateur teams and in Olympic and National Team Development programs.

**Procedure:** Student-athletes wishing to participate with such teams and programs must notify the Compliance Office for approval.

### **Expenses for Outside Practice/Competition**

Per Bylaw 12.1.2.1.4.3, student-athletes who participate as a member of an outside team or as an individual may receive actual and necessary expenses for competition and the practices directly related to that competition from an outside sponsor, other than a representative of athletic interest or a professional sports organization.

*\*Note, such participation must meet all playing season rules in 17.33*

## Local Sports Club Participation 22-23

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### **For Institutional Staff Members**

#### **Local Sports Clubs.**

Per Bylaw 13.11.2.4, In sports other than basketball and football, an institution's coach may be involved in any capacity (e.g., as a participant, administrator or in instructional or coaching activities) in the same sport for a local sports club or organization located in the institution's home community, provided all prospective student-athletes participating in said activities are legal residents of the area (within a 50-mile radius of the institution). In all sports, an institution's coach may be involved in any capacity (e.g., as a participant, administrator or in instructional or coaching activities) in a sport other than the coach's sport for a local sports club or organization located in the institution's home community, provided all prospective student-athletes participating in said activities are legal residents of the area (within a 50-mile radius of the institution). Further, in clubs or organizations involving multiple teams or multiple sports, the 50-mile radius is applicable only to the team with which the institution's coach is involved; however, it is not permissible for the coach to assign a prospective student-athlete who lives outside the 50-mile area to another coach of the club. A coach also may be involved in activities with individuals who are not of a prospective student-athlete age, regardless of where such individuals reside. (In women's volleyball and women's beach volleyball, see Bylaws [13.1.7.9](#) and [13.1.7.10](#), respectively, for regulations relating to a coach's involvement with a local sports club and the permissible number of evaluation days.) [D] (Revised: 1/10/90, 1/16/93, 9/6/00, 4/25/02 effective 8/1/02, 5/11/05, 7/31/15, 5/1/19)

**13.11.2.4.1 Exception.** The 50-mile radius restriction shall not apply to a prospective student-athlete who resides outside a 50-mile radius of the institution, provided the institution documents that the local sports club is the closest opportunity for the prospective student-athlete to participate in the sport. (Adopted: 1/9/06 effective 8/1/06)

**13.11.2.4.4 Women's Volleyball -- Additional Restrictions.** In women's volleyball, during a dead or quiet period, institutional coaching staff members may not coach a local sports club team at an off-campus competition where prospective student-athletes are present. However, it is permissible for an institution's coach to coach his or her own local sports club team in practice activities. [D] (Adopted: 4/28/05 effective 8/1/05)

**13.11.2.4.3 Institutional Sponsorship of Local Sports Club.** Neither an institution's athletics department nor an institution's athletics booster group may sponsor a local sports club that includes prospective student-athletes. It is permissible for a department of the institution that operates independent of the athletics department (e.g., physical education department, recreation department) to sponsor a local sports club that includes prospective student-athletes, provided no athletics department staff member is involved with the club team. [D] (Adopted: 1/16/93, Revised: 1/11/94)

**13.11.2.4.3.1 Exception -- Permissible Recruiting Expenses.** An institution may provide expenses to a coach related to permissible recruiting activities on behalf of the institution that occur while the coach is also acting in a permissible capacity for a local sports club. (Adopted: 5/1/19)

## Local Sports Club Participation 22-23

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EDUCATIONAL COLUMN: Recruiting Services Providing Expenses for Recruiting Purposes (I/II/III)

NCCA Divisions I, II, and III institutions should note that pursuant to NCAA Bylaw 13.14.1, all funds for the recruitment of prospective student-athletes shall be deposited directly with the member institution, which shall be exclusively and entirely responsible for the manner in which such funds are expended. Therefore, institutions should note that it is not permissible for any outside organization or individual (e.g., recruiting or scouting service, event operator) to provide institutional coaching staff members with expenses (e.g., travel, lodging) to attend any event for recruiting purposes. *Such expenses are considered funds donated for recruiting purposes and NCAA rules require that such funds be deposited directly with the member institution, as opposed to being provided directly to an institutional coaching staff member(s).* [References: Divisions I, II, and III Bylaws 13.14.1 (institutional control); and 13.14.4 (slush funds).]

### **For Prospective Student-Athletes**

Per Bylaw 13.11.2.4, In sports other than basketball and football, an institution's coach may be involved in any capacity in the same sport for a local sports club or organization located in the institution's home community, provided all prospective student-athletes participating in said activities are legal residents of the area (within a 50-mile radius of the institution). An exception exists for a PSA outside the 50-mile radius as long as the institution documents the club is the closest opportunity for the PSA to participate in their sport.

### **For Student-Athletes**

#### **Outside Practice/Training**

Per each sport's playing and practice season Bylaws, exceptions exist to allow multiple student-athletes from the institution to practice outside the playing season on outside, amateur teams and in Olympic and National Team Development programs.

### **Procedures**

- Student-athletes wishing to participate with such teams and programs must notify the Compliance Office for approval.
- If an institutional staff member is employed by a local sports club, the Local Sports Club participation form must be on file.
- If an institutional staff member works with an Olympic/Paralympic/National Team Development program, certification must on file.

## Local Sports Club Participation Form

Coach Name	Sport & Gender
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**13.11.2.4. LOCAL SPORT CLUBS:** In sports other than Basketball, an institution's coach may be involved as a participant or in instructional or coaching activities in the same sport for a local sports club or organization located in the institution's home community, provided all prospects participating in said activities are legal residents of the area (within 50 mile radius of institution).

**13.11.2.4.1 EXCEPTION:** The 50 mile radius restriction shall not apply to a prospect who resides outside a 50 mile radius of the institution, provided the institution documents that the local sports club is the closest opportunity for the prospect to participate in the sport.

**13.11.2.4.4 WOMEN'S VOLLEYBALL – ADDITIONAL RESTRICTION:** During a dead or quiet period, institutional coaching staff members may not coach a local sports club team at an off-campus competition where prospects are present. However, it is permissible for an institution's coach to coach his/her own local sports club team in practice activities; these practice activities will count as part of the 80 evaluation days permitted for recruiting.

Name of Club	Club Sport Gender
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Name of Club Director
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Address of Club	Street	City,	State	Zip
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Description of Duties
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Amount of Membership Dues (attach any policy for discounts or waivers)
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Name of Facilities Used
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When was this club established?
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How many participants?	Age of participants?
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**Please attach the following:**

- Outside Competition Schedule
- All Promotional Material (if none, please submit a statement to that affect)

*I hereby certify that my participation with a Local Sports Club is in accordance with NCAA Regulations, and that I have read and understand the attached NCAA rules, regulations, and interpretations.*

Signature of Coach	Date	
Signature of Club Organizer/CEO/President	Title	Date